Instructors should consider the inclusion of the statement below in their syllabi or communicate this statement prior to the conduct of evaluations. No single statement or its timing in the evaluation process can satisfy everyone. However, faculty must express the importance of the SEI process to students taking classes in order to elevate participation rate.

**Student Evaluation of Instruction Statement:**

Effective teaching is a primary mission of West Virginia University. Student evaluation of instruction provides the university and the instructor with feedback about your experiences in the course for review and course improvement. Your participation in the evaluation of course instruction is both strongly encouraged and highly valued. Results are strictly confidential, anonymous, and not available to the instructor until after final grades are released by Admissions and Records. Information about how you can complete this evaluation will be provided later.